

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, May 10, 2010
356 Main Street, Farmington, NH**

Selectmen Members Present:Paula Proulx, Gerry McCarthy, Charlie King, Gail Ellis and Joan Funk.

Town Staff Present:Public Works Director Joel Moulton, Barbara Gehres and Fire Chief Rich Fowler

Public Present:Bill Spears

Chairman Proulx called the meeting to order at 6:00pm and led those in attendance in the Pledge of Allegiance.

1. Public Comment:

A. Barbara Gehres requested a non-public meeting with the Board of Selectmen to listen to a personnel issue. Joan asked if it was for informational purposes only and if the Board would be expected to answer any questions and she replied it is for informational purposes only. Board was in agreement to have the non-public meeting at the end of tonight's public session.

B. Bill Spears informed the Board that he looked at the gutters and they are solid wood so it will probably take about a half an hour to fill some holes in. The Board might want to consider attaching downspouts just so the water has someplace to go. The roofing could use some sealant which would extend its life by a few more years. Paula asked him if he had a time table for the work out back of the Municipal Building and he replied that it would be done by Tuesday.

2. Review of Minutes:

A. *Joan Funk motioned to accept the public minutes of 4-19-10 as amended, 2nd Charlie King. Motion carried with all in favor.*

B. *Joan Funk motioned to accept the public minutes of 4-26-10 as amended, 2nd Charlie King. Motion carried with Gerry McCarthy abstaining because he was not present.*

3. Public Works Department:

A. Update on Landfill from CMA Engineers – Joel provided the Board with copies of the design drawings for the transfer station. He had a meeting with NHDES last Friday and they were happy with the designs and will be working on the permits this week. Joel has completed the tree clearing for the project and he has a RFP out for building the retaining walls. Joan asked what is happening with the trees that were cut down. Joel replied that he is looking for the Board's direction on that but he would like to offer the trees to Tom Huckins in return for him taking all the stumps. The Board agreed this would be a good idea and to go ahead.

Charlie King motioned to allow Joel to negotiate the wood on-site for stump disposal with Tom Huckins, 2nd Joan Funk. Motion carried with all in favor.

Joel then reported that the Town received \$3,500 from the NH the Beautiful Grant for the purpose of purchasing a recycling container. Paula asked if the schedule that was provided is still in effect and Joel said yes, they plan to move forward following that schedule. Joel stated he is also going to put out an RFP for the roll-off containers and the compactor but there are only three dealers in the New England area.

B. Levy Information – Joel reminded the Board that he issued them a memo with copies of the letters he received from residents who have concerns and a copy of the response letter he drafted. Joan asked if it would be easier to set up a meeting with the Army Corps as the residents requested and Joel said he thought it would be easier to answer the residents’ concerns with information because he is unsure if the Army Corps would be agreeable to a meeting. Gail suggested flagging the areas of concern along the levee. Joan suggested Joel follow-up with the Army Corps to request a meeting to be proactive and Joel said he would. Gerry then stated that the residents could certainly meet with the Board as well, because the Board is fairly knowledgeable on what is happening and why. Charlie then followed up by suggesting Joel include a copy of the levy plan with his response letter.

C. Mad River Erosion – Joel informed the Board that the Army Corps approached him last week to see if the Town is interested in a Title 4 application for Federal Assistance for the section of the river bank adjacent to the Tappan Street Bridge. Public infrastructure could be adversely affected due to the erosion of the river bank and disruption of public services is imminent. The Corp would be looking for a cost share of 35% for the design and construction of the project from the Town but these funds can be met using Town equipment and materials. It was discussed that the State would be responsible for this part of the road and should be contacted in regards to the project. The Board agreed they would be interested and the investigate portion of this project can begin.

D. FEMA Status – Joel provided the Board with a preliminary estimate for FEMA reimbursement for the February-March 2010 Federal Disaster Declaration. The total reimbursement request is as follows:

Labor	\$15,740.60
Equipment Costs	\$42,232.00
Debris Disposal Costs	\$16,005.00
<u>Material Costs</u>	<u>\$33,033.00</u>
Total	\$107,101.60

The Town will receive 75% cost share for this amount for an approximate total of \$80,326.20. Joan asked if Joel has all the supporting documentation and Joel replied yes, they are reviewing the documents now. Paula asked if any other departments have claims and Joel replied he is not sure. Rich Fowler, Fire Chief, stated that his department did not have any substantial claims to bring forth.

E. Draft Letter to NHDOT on Road Swap – The Board reviewed the draft letter and suggested Joel attach the March letter from NHDOT so there is no question as to what was originally offered.

F. Handicapped Parking – Joan asked Joel if he recalled the telephone discussion he had with Tony in regards to the parking and Joel replied no, he did not recall this conversation. Joan replied back that Tony called Joel about the handi-capped parking spaces while she was sitting in his office. Joel continued by stating that he met with Police Chief Scott Roberge to discuss the areas where the

parking spaces were proposed to be installed. Upon review they would like to propose dedicating handi-capped parking spaces in the first space at the corner of Central and Main Streets adjacent to Bank North and one on Main Street in front of the DeJulio parking lot right after Mechanic Street. The Board agreed these were good spots for handi-capped parking.

G. Calcium Chloride Impact – Joan asked Joel if he received the supporting documentation and Joel replied yes, he received it today. Charlie asked Joel to look into the calcium chloride OEP workshop to see what the affects and alternatives are and Joel said he would look into it. Joel then stated that he asked for the laboratory test results from the resident and then will respond to the complaint after that.

H. Update on Water Street Drainage – Joel provided the Board with a cost estimate to help resolve the drainage issue at 8 Water Street. The preliminary estimates are as follows;

4 Drainage Structures	\$3760.00
42” Drainage Pipe (150 linear feet)	\$8444.85
4 Structure Covers	\$2200.00
Design Engineering (due to levee requirements)	\$20,000.00
Paving	\$4500.00
Total (excluding labor)	\$38,904.85

He has received positive feedback from USACE (Army Corps) for the proposed project and would like to apply for a Hazard Mitigation Grant to resolve this issue. Also, there is \$51,574 in encumbered 2009 FEMA funds but the drainage work on Orange and School Streets should be completed with these funds. The Board was in agreement that the grant would be a great idea and that the Orange and School Street drainage needs to take precedence due to the safety of the children in town.

I. Free Demo Debris Day – Joel explained that he has scheduled the free demo debris day for this Saturday, May 15 at the landfill.

J. Petition for Speed Limit Signs on Dodge Cross Road – Joel informed the Board that the road is posted at 25mph on one end but not on the Chestnut Hill Road at this time. The Board suggested Joel speak with Scott about the speed limit because it will ultimately be his responsible to reinforce it.

K. Other –

1. Gerry asked about the tires on Meaderboro Road. Joel said he spoke with a resident on Meaderboro Road and he forwarded the information to the Police Department.
2. Joel forwarded a memo to the Board earlier in the day and the Board agreed Joel should post it immediately upon receipt of the letter.
3. Charlie asked if the car seats and panels were found for the old cruiser and Joel said yes, he only needs to locate a dash piece. Charlie then asked why the animal control officer car was up to the garage and Joel replied that it had a code message and they fixed it, though it still has an airbag code. Joan asked if the airbag will work properly and Joel replied he believes so but he would double check.

Lastly, Charlie asked if the pads were purchased for the dozer and Joel said no he was able to purchase just the chains for \$500 in savings.

4. Tax Exemption Agreement: Joan stated that the Town has been part of this agreement with WEDCO since 1996 or 1997 and it is unsure if there it has been renewed since. It was discussed that it would be a good idea for a representative from WEDCO, Denise Roy-Palmer, to come to a Board meeting to inform the Board of the details of the agreement. Paula will also ask Kathy Menici to do some investigative work to see if she can find the original agreement and any other related documents.

5. Glen Demers Nomination to River Management Advisory Committee:

Charlie King motioned to appoint Glen Demers to the River Management Advisory Committee, 2nd Joan Funk. Motion carried with all in favor.

6. Revision to Highway Block Grant: Paula explained that this is a grant the Town receives yearly but this year there was a \$10,000 decrease in the grant amount.

7. Facilities Use Form:

Gerry McCarthy motioned to approve the facilities use request by the Football Grid Iron for a Dump day on May 15, 2nd Joan Funk. Motion carried with all in favor.

8. Other:

a. Gail stated that she noticed the Senior Bingo is being stopped for July and August due to budget cuts and then asked if he looked into getting volunteers to run the program. Paula replied that this use to occur every summer and when she talked to Rick about it, he said his concern about utilizing volunteers is that there might be a liability issue.

b. Gail noted that in reviewing the Rec. Dept RFP for the playground equipment she noticed the proposals are earmarked to be mailed to the Rec. when they are supposed to all come in to Tony.

c. Charlie stated that when Tony gets back he would like him to draft a letter to our current Delta Dental supplier in regards to their most recent correspondence as to the details of us changing providers.

At 7:45pm, Joan Funk motioned for a short recess, 2nd Charlie King. Motion carried with all in favor.

At 7:49pm the Board came back into public session.

At 7:50pm, Charlie King motioned to go in non-public session under RSA 91A.3.II (c), 2nd Gerry McCarthy. Roll call – Paula Proulx (yes), Gerry McCarthy (yes), Gail Ellis (yes), Charlie King (yes), and Joan Funk (yes).

At 9:10pm the Board came back into public session.

At 9:11pm, Gail Ellis motioned to adjourn, 2nd Gerry McCarthy. Motion carried with all in favor.

Board of Selectmen Meeting Minutes 05-10-2010

Revised and accepted 6-7-10

Respectfully Submitted,

Brandy Sanger

Recording Secretary

Chairman Paula Proulx

Joan A. Funk

Charlie King

Vice-Chairman, Gail Ellis

Gerald McCarthy

Revised and accepted 6-7-10

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